

# Oregon Trail School District 46

Code: **IICC-AR**  
Adopted: 5/14/01; 7/12/04; 05/09/05  
Readopted: 8/9/10  
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Orig. Code(s): IICC-R

## Volunteers

A volunteer is a person who donates time at a school site or other educational facility to support instructional programs and co-curricular activities (i.e., organized sports, field trips and fundraisers).

1. School/district volunteers provide direct services to staff or students on either a regular and consistent basis, or a limited basis, under staff supervision;
2. Volunteer Mentors work directly with students on a regular and consistent basis, often without staff supervision;
3. Volunteer coaches work directly with students on a regular and consistent basis, generally with staff supervision, and must be certified through the NFHS Coaches Certification Program (ASEP) in accordance with OSAA rules.

No offer of voluntary services by any otherwise qualified person shall be rejected on the basis of race, color, sex (gender), marital status, sexual orientation, religion, national origin, age or disability. However, no individual who promotes discrimination, harassment, prejudice or racism shall be accepted as a volunteer.

The acceptance and utilization of the services of any person on a voluntary basis shall be at the discretion of the school principal or designee. Such services may be discontinued at any time.

To ensure the safety of Oregon Trail students, all volunteers are required annually to complete an online application that includes a criminal history background check and confidentiality agreement. A person who does not consent to the background check or the fingerprint-based criminal history will not be allowed to volunteer in the district.

- Principals will work with their school volunteer coordinator and district liaison to ensure compliance with this regulation;
- The district will pay the cost for background checks of volunteers;
- Information on completed checks will be maintained at the district's personnel office;
- A person who does not consent to the background check as required by the district will not be allowed to volunteer in the district;
- Under district policy the district is required to deny volunteer privileges to anyone convicted of certain felonies and misdemeanors (those listed in ORS.342.143). In addition the district reserves

the right to deny volunteer privileges to persons based on the nature and recentness of crimes and overall criminal record. The district or the school principal may revoke a volunteer's privileges at any time if the volunteer's presence is considered disruptive or unsafe to the learning environment;

- If a person has been denied the opportunity to volunteer because of an unresolved arrest, and the case is subsequently dismissed or the person acquitted, the person may reapply to become a volunteer.

Further, all volunteers shall:

1. Use established procedures upon entering a school, including signing in and wearing appropriate identification as required;
2. Perform services under the direction of an administrator, program supervisor (including licensed, classified or coaching staff) or trained volunteer coordinator;
3. Maintain a high level of confidentiality in regard to information gained;
4. Adhere to applicable laws and district policies, procedures and rules;
5. Not engage in political or religious activities while performing service for the district;
6. When driving vehicles meet all requirements defined in Policy EEAE - Student Transportation in Private Vehicles, and EEAE-AR - Proof of Vehicle Liability Insurance.